



### Minda's Responsibilities

- To provide supported employment with an appropriate wage
- To provide a safe environment in which to work
- To offer training and support to develop skills
- To provide annual work review/assessment with achievable goals and a career pathway as an outcome
- To provide career guidance

### Supported Employee's Responsibilities

- To attend work regularly
- To work as a team
- To arrange own transport to and from work
- To participate in training and annual review processes

### Minda's Responsibilities

If you have a job with Minda Disability Enterprises, conditions are the same as those in the general workforce. All supported employees receive a wage, set hours of work, leave, skills development training and opportunities for career development.

### Are you interested in becoming a supported employee?

If you would like more information on becoming a supported employee, or to commence a trial, phone 8422 6200 or visit our web site [www.mindainc.com.au](http://www.mindainc.com.au)

MINDA\_SEPT10

The South Australian Government Interpreting and Translating Centre provides a wide range of interpreting services.

**For further information please contact:**

**Ph:** +61 8 8226 1990  
**Fax:** +61 8 8226 1992

[www.translate.sa.gov.au](http://www.translate.sa.gov.au)



Australian Government



The provision of employment assistance services to people with intellectual disabilities is funded by the Australian Government under the Disability Employment Assistance Program.



Australian Disability Enterprises

More than just good business

### Minda Incorporated

King George Avenue  
Brighton, SA 5048

**Ph:** 08 8422 6200  
**Fax:** 08 8422 6330

[www.mindainc.com.au](http://www.mindainc.com.au)



Inclusion | Respect | Choice

# Minda Disability Enterprises Supported Employment



We Can Do It

Inclusion | Respect | Choice

We Can Do It

## Minda Disability Enterprises

Minda's Disability Enterprises offers people with a disability the opportunity to contribute their skills and abilities as part of the workforce.

We achieve this by facilitating access to meaningful employment opportunities that also create opportunities to build skills, increase community participation and transition into open employment.

Minda's supported employees receive a wage and are able to learn new skills and build their confidence, enhance self-esteem and status within the community, in a supportive and positive environment.

With the support of our experienced staff, supported employees are able to work and be part of a successful workplace team that provides essential services to Minda and the local community.

Supported employment facilitates competitive work in integrated work settings that are matched to the skills, abilities and interests of each person, with full-time and part-time options available.

### Support

- Support from trained and experienced staff
- Development of a work plan, which lists work goals and training needs
- Opportunities to learn skills that increase employment options, including getting a job in open employment
- Transport - Minda may be able to assist with transport to and from the workplace.

## Supported Employment

### Employment Choices

Employees have a choice of working in:

- Packaging and assembly
- Envirocare/garden crew
- Trak Furniture
- Craighburn Nursery
- Commercial laundry services
- Catering services (for kitchen and on site café)
- Cleaning crews

Worksite locations:

- Lonsdale
- Somerton Park
- Brighton
- Craighburn/Blackwood

### Minda Disability Enterprises offers

#### Skills development

Minda teaches specific skills relevant to the business, such as the safe operation of equipment and catering skills.

#### Learning Opportunities

Minda provides a setting for developing skills essential to being part of a successful workplace team.

#### Training

Minda teaches the skills involved in gaining and retaining employment.

### Who can be a supported employee?

Employment is available to people with a disability who:

- Are seeking employment
- Are over 16 years of age
- Are eligible for the Disability Support Pension
- Are able to work at least 8 hours per week.

Work experience/transition to supported employment is available for school students or long term unemployed.

